

# Sacred Heart Primary School

## e-Safety Rules

*All pupils use computer facilities including Internet access as an essential part of learning, as required by the National Curriculum. Both pupils and their parents/carers are asked to sign to show that the e-Safety Rules have been understood and agreed.*

**Pupil:**

### Pupil's Agreement

- I have read the school rules for responsible ICT use. My teacher has explained them to me.
- I understand that these rules exist to help keep me safe and my friends and family safe. I agree to follow the rules.
- I will use the computer, network, email, online communities, digital cameras, video cameras, mobile phones, Internet access and other ICT in a safe and responsible way.
- I understand that the school can check my computer files and the internet sites that I visit, and that if they have concerns about my safety they may contact my parents or guardians.

**Signed:**

**Date:**

### Parent's Consent for Publication of Work and Photographs

I agree that my son/daughter's work may be electronically published. I also agree that appropriate images and video that include my son/daughter may be published subject to the school rule that photographs will not be accompanied by pupil names.

### Parent's Consent for Internet Access

I have read and understood the school e-safety rules and give permission for my son / daughter to access the Internet. I understand that the school will take all reasonable precautions to ensure that pupils cannot access inappropriate materials but I appreciate that this is a difficult task.

I understand that the school cannot be held responsible for the content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from use of the Internet facilities.

**Signed:**

**Date:**

**Please print name:**

## e-Safety rules for Early Years and Key Stage 1

- I will ask a teacher or suitable adult if I want to use the computers / tablets
- I will only use activities that a teacher or suitable adult has told or allowed me to use
- I will take care of the computer and other equipment
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong
- I will tell a teacher or suitable adult if I see something that upsets me on the screen
- I know that if I break the rules I might not be allowed to use a computer / tablet

## e-Safety rules for Key Stage 2

- I understand that the school will monitor my use of the computers/iPads.
- I will only use websites that an adult has chosen.
- I will keep my personal information and password safe and secure.
- I will be aware of "stranger danger", when I am online. I will not open emails sent by anyone I do not know.
- I will not arrange to meet anyone I do not know.
- I will tell an adult about anything I see online that makes me feel uncomfortable.
- I will be polite and responsible when communicating with others online.
- I will not share photos of anyone without their permission.

Remember: Whatever you post online leaves a digital footprint. Think before you post.

