



Sacred Heart Primary School 2018/19 Nursery Application Closing Date 23rd March 2018

We will offer 15 hours of school nursery provision per week for 3 and 4 year olds (Option 1 & 2). We will also offer 30 hours of school nursery provision to those parents who are entitled to this extended provision (Option 3) *Please see additional information to see if you may be entitled to this.* Depending on demand for places there may also be an option to pay for extended provision (option 4) if you are not entitled to the 30 hour free childcare. The final allocation of places will depend on the demand for places.

The sessions will be split into 4 options which are:

- Option 1 – 15 hours - all day Monday and Tuesday 8.55am until 3.10pm, and half day Wednesday 8.55am until 11.35am
- Option 2 – 15 hours - half day Wednesday 12.10pm until 3.10pm and Thursday and Friday 8.55am – 3.10pm
- Option 3 – 30 hours (For parents who are entitled to 30 hours free childcare) Monday to Friday 8.55am – 3.10am
- Option 4 – 15 hours plus addition paid sessions. Please state which additional sessions you would like your child to attend.

Working parents may now also be entitled to 30 hours childcare. Please read the information below and tick if this applies to you.

Am I entitled to the 30 hours extended childcare offer as a working parent?

From September 2017 some three and four year olds are eligible for a funded early education place for 30 hours a week (termly or equivalent stretched). To be eligible for 30 hours you must earn less than £100,000 and meet one of the following criteria:

- *Single parents who work at least 16 hours or earns more than £115.20 / £111.20**
- *Couple where both parents work at least 16 hrs/week or both earn more than £115.20/ £111.20**
- *Working will include those on statutory sick pay, parental, adoption, maternity or paternity leave*
- *One parent is employed and the other parent is in receipt of specific carers' disability or incapacity benefits.*

**These weekly amounts are based on working 16 hours at the Living / Minimum Wage which is different for different ages i.e. at 25 years you need to earn at least £115.20 per week, for 21 to 24 year olds this will be at least £111.20 per week and a lower rate again for under 21's*

I meet at least one of the criteria (please tick this box)

First name: _____ Surname: _____

Date of birth: _____ National Insurance / NASS number: _____

We will be in touch to check eligibility and provide information about the options.

To assist us with our planning of nursery places please respond to the following statements by ticking the box applicable to you.

Please indicate your preference for a particular Option by ticking the relevant box below. It may not always be possible to accommodate your choice. (Children must attend all five sessions, ie Option 1 or Option 2). Please note that 1 full day = 2 sessions (morning and afternoon). Depending on the volume of applications we may only offer Option 1.

<p>Option 1 15 hours <input type="checkbox"/></p> <p>Monday: 8.55am – 3.10pm Tuesday: 8.55am – 3.10pm Wednesday: 8.55am – 11.45am</p>	<p>Option 2 15 hours <input type="checkbox"/></p> <p>Wednesday: 12.45pm – 3.10pm Thursday: 8.55am – 3.10pm Friday: 8.55am – 3.10pm</p>	<p>Option 3 30 hours <input type="checkbox"/></p> <p>Monday: 8.55am – 3.10pm Tuesday: 8.55am – 3.10pm Wednesday: 8.55am – 3.10pm Thursday: 8.55am – 3.10pm Friday: 8.55am – 3.10pm</p>
<p>Option 4 <input type="checkbox"/></p> <p>The above hours in option 1 or 2 plus additional paid sessions</p> <p>✓ Please tick any additional sessions required.</p> <ul style="list-style-type: none"> ○ Monday:8.55am – 3.10pm ○ Tuesday:8.55am – 3.10pm ○ Wednesday:8.55am – 11.45am ○ Wednesday:12.45pm–3.10pm ○ Thursday:8.55am – 3.10pm ○ Friday: 8.55am – 3.10pm 		

Whilst the closing date is not until 23rd March it would assist our planning if you could please submit your application to us as soon as possible.

Please note: When submitting your application we need to see your child’s birth certificate, evidence of faith and proof of address (within last 3 months).

If you would like to visit us before completing your application form you are welcome to attend one of the following sessions Thursday 1st February at 2pm or 5pm or Monday 19th February at 10.45am. Please contact our school office on 0191 274 6695 to let us know which day you are joining us.

Child’s Surname:	Child’s First Name:
Child’s Date of Birth:	Boy / Girl:
Child’s Address:	
Post Code:	
Telephone Number:	Email Address
Parent/carer’s name: Mr/Mrs/Miss/Ms/Other	

Is your child in public care, i.e. looked after by a Local Authority? **Yes / No**

If yes, which Local Authority looks after your child?

Please give the name of the social worker involved.

Does your child have an Education Health Care Plan? **Yes / No**

Does your child suffers from a medical condition? **Yes / No**

If yes, please provide further information _____

Will your child have a brother or sister attending Sacred Heart or any other school in September 2018?
YES/NO If yes please give details below.

Name of Brother or Sister	Date of Birth	School attending

Have you submitted an application to any other Nurseries? **Yes / No**

If yes please give names and where the nursery stands in your order of preference

School Name	Preference Position

Nursery Admissions Policy

School admission policy 2018/19 is available directly from school or on school website.

Timetable of Nursery Process

18 January 2018

23 March 2018

20 April 2018

27th April 2018

Applications available to parents.

Deadline for Nursery Applications to arrive in School.

Offer letters posted.

Deadline for parents to reply to offer letters.

The local authority have advised us that working parents may be entitled to 30 hours childcare, however at the time of preparing this application we have minimal information. Please read the information below and tick if this applies to you.

Am I entitled to the 30 hours extended childcare offer as a working parent?

From September 2017 some three and four year olds will be eligible for a funded early education place for 30 hours a week (termly or equivalent stretched). To be eligible for 30 hours you must earn less than £100,000 and meet one of the following criteria:

- Single parents who work at least 16 hours or earns more than £115.20 / £111.20*
- Couple where both parents work at least 16 hrs/week or both earn more than £115.20/ £111.20*
- Working will include those on statutory sick pay, parental, adoption, maternity or paternity leave
- One parent is employed and the other parent is in receipt of specific carers' disability or incapacity benefits.

*These weekly amounts are based on working 16 hours at the Living / Minimum Wage which is different for different ages i.e. at 25 years you need to earn at least £115.20 per week, for 21 to 24 year olds this will be at least £111.20 per week and a lower rate again for under 21's

I meet at least one of the criteria (please tick this box)

First name: _____ Surname: _____

Date of birth: _____ National Insurance / NASS number: _____

We will be in touch to check eligibility and provide information about the options.

If you have already chosen an additional childcare provider please let us know _____

I have read the above and undertake to inform the school of any change of circumstances before the deadline for applications on 23 March.

Print name of Parent or Guardian: _____

Signature: _____

Date: _____

(FOR OFFICE USE ONLY)

Birth Certificate Seen	Evidence of child's home address seen	Evidence of Faith seen
------------------------	---------------------------------------	------------------------